



HSS

Safety Procedures

Staff Entering HSS

- All staff will enter via the staff parking lot.
- All staff will wash their hands immediately upon entering the building at the nearest convenient washroom.
- Please use hand sanitizer when you enter the building. Door knobs and handles will be washed often throughout the day.
- You **MUST** sign in and sign out of every room you use.
- We recommend that you limit the time you are in the school building to the hours between 8:30AM and 4:00PM. If you will be here later, please inform the custodial staff.

Physical Distancing

- Signage put up at front doors. Please read and follow the recommendations as set by the BC Health Authority.
- Please maintain at least a **2 metre** physical distance between staff.
- Students and staff will be required to wear face masks in common areas such as hallways, washrooms and the cafeteria if being used by people outside their cohorts.
- Any students or staff needing access to the office or the adjoining principal's office **must wear a mask and maintain physical distancing**.
- The physical distancing is applicable at all times and all areas. Please be mindful of others.
- We ask that if teachers are going to meet in groups, follow the following capacity limits, unless sharing it with people only from your cohort:
 - Staffroom: **Max 6** people in main room, max 1 in the copy room
 - Library: Maintain 2 metre distance, no more than 2 people at either end of a table
 - Cafeteria: Maintain 2 metre distance, max 3 teachers per table
 - EAs will work out of room 179
 - First Nation Support Workers will work out of room 175

Washrooms

- Available washrooms: All washrooms will be open for student use. **Only one person per washroom.**
- All surfaces touched in the washroom will be wiped down twice per day

Attendance Expectations

- Parents will be given a daily health checklist to complete for their child before the student can go to school.
- Students are expected to be at school **every day** unless they are sick.



HSS

Safety Procedures

- Parents will phone the school (250-842-5214) whenever a student is sick and cannot be at school.

If students are sick

- **If students are sick, they are to stay at home.**
- **If students have any of these symptoms, they must stay home so that they do not get other people sick:**
 - Fever
 - Sneezing
 - Runny nose
 - New or worsening cough
 - Shortness of breath
 - Sore Throat
 - New muscle aches or headaches
 - If you have symptoms, parents/guardians should contact 8-1-1 and follow their guidance

If students are sick while at school

When a student starts showing symptoms of what could be illness, influenza or COVID-19:

- Parents/Guardians will be contacted to come and pick them up right away.
- We will have a separate and supervised area in the main office where we can promptly separate a child from others until their parent/guardian can come and pick up the student.
- **It is really important to stay/go home if you are sick.**

Cohort Plan for HSS

Below is a potential updated version of what our bell schedule could look like for the 2020-2021 school year. We would be breaking our year into quarters, as opposed to the regular semester format. We would also be doing the same for both our junior classes as with our senior classes. We don't see how we would be able to stagger our lunches, as there would be conflicts with teachers who teach both junior and senior grades. What we would do is have students pre-order their lunches if they are going to eat at the cafeteria and each grade would be allowed just under 10 minutes to go into the cafeteria and collect their food.

The benefit to going quarterly is that it reduces movement of both students and staff and it allows movement in the cohorts for our teachers between quarters. For example, the teacher who has two grade 8 classes in quarter one and two grade 10 classes in quarter two can be in the grade 8 cohort in the first quarter and in the grade 10 cohort in the second quarter. (It will require teachers to rethink how they deliver their classes as they will now be twice as long, but we believe it also opens many opportunities for teachers to do things that they normally wouldn't have been able to do in a regular scheduled class.)

save this for a discussion at staff meeting

Grades 8/9		Grades 10-12	
8:45-9:02	Homeroom (pre-order Lunch)	8:45-9:02	Homeroom (pre-order Lunch)
9:07-11:46	Morning Class	9:07-11:46	Morning Class
11:46-12:31	Lunch	11:46-12:31	Lunch
12:36-3:15	Afternoon Class	12:36-3:15	Afternoon Class

Our cohorts will be broken down by grade and needs. Cohorts and their teachers will be broken down as follows:

Quarter 1

Grade 8 cohort: Carole Bob, Josh Boldt, Taylor Murrell, Zach Rychlo

Grade 9 cohort: Heather Berry, Richard Pesik, Orlando Wiebe, Sebastien Bell

Grade 10 cohort: Stacey Brown, Marcel Melanson, Virginia Morgan, Stewart Schwab, Sheena Seymour

Grade 11 cohort: Jeremy Bisson, Lauren Blabey, Barb Janze, Patrick Nelson, Tamara Stoney, Scott Swift, Gord Jack

Grade 12 cohort: Mary Charlebois, Alex Loschberger, Kathleen Raea, Marty Strachan, Jody Tetreau

Life Skills cohort: Stephanie Muldoe, Charmaine Louie

Game Changer Program: Melissa Martin, Ramona deGraz

Quarter 2

Grade 8 cohort: Marcel Melanson, Tamara Stoney, Orlando Wiebe, Gord Jack

Grade 9 cohort: Stacey Brown, Mary Charlebois, Stewart Schwab, Sheena Seymour, Jody Tetreau

Grade 10 cohort: Lauren Blabey, Carole Bob, Taylor Murrell, Virginia Morgan, Scott Swift

Grade 11 cohort: Heather Berry, Jeremy Bisson, Richard Pesik, Patrick Nelson, Kathleen Raea, Sebastien Bell

Grade 12 cohort: Josh Boldt, Barb Janze, Alex Loschberger, Zach Rychlo, Marty Strachan

Grade 8 cohort: 67 students

Grade 9 cohort: 72 students

Grade 10 cohort: 84 students

Grade 11 cohort: 89 students

Grade 12 cohort: 59 students

Life Skills: unknown

Game Changer Program: unknown