

## **2020-2021 Kildala Site Safety Protocol**

### **Entry/Exit**

(Cohort 1), (Cohort 2) will use far doors by the fence/creek, and end stairs

(Cohort 3) will use front door and middle stairs,

(Cohort 4), (Cohort 5) will use parking lot doors, and end stairs

-Teachers will come down and get their students at each bell, and walk them out at recess, lunch and the end of the day.

### **Cleaning**

-regular cleaning and disinfection of surfaces, custodian will be starting at noon until 2:00 to address frequently touched surfaces as per ministry guidelines

-limit/remove items that are not easily cleaned (fabric/soft items)

### **Washing hands**

-2 additional hand washing stations installed by main front doors and parking lot doors

-20 seconds with soap and water

-upon entering in the morning, before snack/recess, after recess, before lunch, after lunch, before going home at the end of the day, anytime they use the washroom or blow their nose/cough/sneeze, and any transition to a new space

-paper towel will be left in all bathrooms (classrooms already have)

## Transitions

- teachers will accompany their class at all times in the hallways, beginning and end of day, to and from gym, lunch room etc.
- they will make sure hallways are clear before moving to a new space
- use assigned stairways
- arrows and 2m reminder stickers on floors

## Spaces

- supplies will not be shared, individual supplies will be labeled and kept in students personal area
- lockers / classroom hooks will be used to store/hang their lunches and jackets
- gym, library, and computer lab will be in use, students will sanitize before and after use
- gym equipment will be sprayed down in between use, and again at end of day by custodians
- library books with plastic/laminated covers will be wiped down before being put back onto shelves, shelf markers will be wiped down after each use, or not used at all
- computer keyboards and mice will be wiped down by students if there is another class coming in right after, if there is no class until after the lunch break, keyboards used will be turned sideways so custodian knows they have been used
- face-to-face- contact will be avoided whenever possible
- arrange desks/tables to maximize space between students, seating arrangements where students directly face one another should be avoided. Use consistent seating arrangements where possible (this can further reduce the number of prolonged face-to-face interactions a person has, and assist public health should contact tracing need to occur).

-PE: students should be spread out as far as possible during physical activity. Activities should be adapted wherever possible to reduce physical contact (physical contact for a brief moment, such as tag is ok)

-music: students will be spaced as best as they can in the room they are in, instrument bell covers have been ordered for wind instruments, staff must wear masks when singing

-staff room tables and chairs have been spaced out to allow distancing

-staff should maintain 2m from one another at all times, unless they are in the same cohort. Masks are not a replacement for physical distancing between staff from different cohorts.

- staff meetings will still be held in the lunchroom, as we are able to sit 2m apart, but will also offer a virtual option. SBT meetings also have virtual option to attend.

## **Recess/lunch**

-no physical contact sports

-students will be allowed on playgrounds, washing their hands before heading outside and again upon return in

-reminders about “keeping their hands to themselves”

Alternate recess – primaries (Cohorts 1,2,3) 10:05-10:25 one group out back/side, one group on right playground (new one), one group on left playground (old one), will rotate each week, intermediates (Cohorts 4,5) 10:30-10:50 one group in front of school, and one group out back, will rotate each week (see schedule)

Alternate lunch – Primaries (Cohorts 1,2,3) will eat first 12:05-12:35 in the lunch room (Cohorts 1,2) (Cohort 3 in the gym) at their designated spots, and then go outside 12:35-1:00, intermediates (Cohorts 4,5) will go outside 12:05-12:30, and then come in and eat lunch in the gym (Cohort 4) and lunch room (Cohort 5) at their designated spots. They will follow the same outside schedule as recess for designated space to play.

## **Masks**

- staff now need to be wearing a mask at all times, even in their classrooms unless they are sitting or standing at their seat or workspace and no children are around, (not just in high traffic areas); if there is a barrier in place; you are eating or drinking; outdoors
- masks are still a family's choice for elementary students

**Drop off/pick up** – students will not be dropped off more than 5 minutes before the bell (8:40/8:45 bell) and will stand in their line up until the bell

-parents are asked to stay in their cars when dropping off and picking up their child(ren) in the church parking lot. If walking over to pick them up, they will be reminded to remain 6ft away from other parents on the school yard. Parents will not be permitted into the school, without a prior appointment. Phone numbers will be posted on the front doors.

-at the end of the day students will be asked not to play on the playground and go straight home instead so cohorts don't mix

## **Home materials**

- bring only the necessities to school, leave toys, etc at home
- bring a water bottle to school for fountain use

## **Outside activities**

-will spend more time outside doing activities / weather permitting, but please make sure they are dressed appropriately

## **Other Notes**

- Mail drop box will remain outside front door (8am-3pm) should anything need to be dropped off

- Front doors will remain locked.
- No assemblies or large gatherings in one space.
- Masks will be provided upon request (available on office counter and at table by front door)
- Visitor sign in by front door, WCB daily health checklist has been added for them to initial
- WCB daily health checklist has been added to staff day book sign in
- No homemade outside food (other than student lunches – which cannot be shared) brought into the school, ie. no homemade cupcakes for birthday
- Visitors and TOCs need to wear masks at all times

**Parents and caregivers must assess their child daily for symptoms, students displaying any symptoms will be sent home. If a child becomes sick during the day they will be given a mask to wear, and sent to the first aid room to wait parent pick up. They are welcome to come back to school when they no longer have symptoms. If you suspect COVID, follow the advice of your doctor, 811 and Public Health.**

**Link to the new K-12 health check app was sent out to parents. They should be using this daily to assess their child(ren) before sending them to school each day.**

#### Kildala Cohorts

COHORT 1 – K (16) / Gr. 1 (21) – Downstairs bathroom – far end door- prim. end stairs

COHORT 2 – Gr. 2 (20) / Gr. 2/3 (18) – downstairs bathroom – far end door – prim. end stairs

COHORT 3 – French Immersion K (16) / FI Gr. 1/2 (16) / FI Gr. 3/4 (19) – upstairs bathrooms by staffroom – main front doors – middle stairs

COHORT 4 – FI Gr. 5/6 (13) / Gr. 4/5 (20) - Downstairs bathrooms by lab – parking lot doors- interm. end stairs

COHORT 5 – Gr. 6 (27) / Gr. 5 (26) -upstairs bathrooms intermediate wing –  
Parking lot doors – interm. end stairs

StrongStart Cohort – Parking lot door entry, parents and kids must wash their hands upon entering at the portable handwashing station. No parents will be allowed to roam the hallways, must stay in Strong Start room.

Preschool – parents will not be allowed into the building, pick up and drop off will be outside main front entrance. All other school policies will apply. Program will include more outside time, which will not interfere with our recesses.

Out of School Care – parents have to be buzzed to get in, will wash hands at portable handwashing stations upon entering, **should they need to enter, if not they will pick up and drop off their child at the door**. More outdoor play time will be scheduled. During seated activity time, students will be grouped according to school cohorts, and kept within them where possible.